



INSTRUCTION TO YOUR BANK TO PAY DIRECT DEBITS

Please complete name and full postal address of your bank

To the Manager	Bank/Building Society
Address	
Postcode	

AAGBI

21 Portland Place London W1B 1PX England
Telephone (+44) (0)207 631 1650 Fax: (+44) (0)207 631 4352
Patron: HRH The Duke of York, KCVO, ADC

Service User Number (SUN)

995352

Membership Reference Number

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Please complete this form to instruct your bank to make payments directly from your account.

THE COMPLETED FORM SHOULD BE RETURNED TO: The Specialist Societies Assistant, 21 Portland Place, London W1B 1PY

1. **Member's name** (in capitals please)

Surname Initials

2. **Bank account details:**

Name of Account holder

Sort code

Account Number

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Banks may refuse to accept instructions to pay direct debits from some types of account.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit **AAGBI (NeuroAnaesthesia Society)** will notify you (at least 10 working days) in advance of your account being debited or as otherwise agreed, If you request **AAGBI (NeuroAnaesthesia Society)** to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by **AAGBI (NeuroAnaesthesia Society)** or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when **AAGBI (NeuroAnaesthesia Society)** asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Signature Date